

**Sierra Highlands Community Association**

HOME AND LANDSCAPE IMPROVEMENT ARC APPLICATION

MAIL TO: Sierra Highlands Community Association  
Avalon Management Group  
3618 Ocean Ranch Blvd  
Oceanside, Ca 92056

EMAIL TO: [SierraHighlands@AvalonWeb.com](mailto:SierraHighlands@AvalonWeb.com)

HOMEOWNER: \_\_\_\_\_ DATE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ LOT#: \_\_\_\_\_  
SUBDIVISION NAME: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ORIGINAL APPLICATION: \_\_\_\_\_ MODIFICATION TO ORIGINAL PLAN: \_\_\_\_\_

DESCRIPTION OF IMPROVEMENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF ANY LANDSCAPING INSTALLED BY THE BUILDER OR PREVIOUS OWNER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROPOSED STARTING DATE: \_\_\_\_\_ PROPOSED COMPLETION DATE: \_\_\_\_\_

**PLEASE NOTIFY MANAGEMENT COMPANY OF ACTUAL DATE COMPLETED BY SUBMITTING THE NOTICE OF COMPLETION FORM.**

\*\*\*\*\*NEIGHBOR NOTIFICATION\*\*\*\*\*

THE INTENT IS TO ADVISE YOUR ADJACENT NEIGHBORS OF YOUR PROPOSED IMPROVEMENTS. THIS WOULD INCLUDE NOT ONLY SIDE, FRONT AND REAR YARD NEIGHBORS BUT ALSO ANY NEIGHBORS WHO MAY REASONABLY BE AFFECTED BY THE IMPROVEMENT. THE ARCHITECTURAL REVIEW COMMITTEE (ARC ) SHALL CONVENE TO DISCUSS PROPOSED IMPROVEMENTS. **THIS SECTION MUST BE COMPLETED.**

NAME & ADDRESS	SIGNATURE	DAY PHONE
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

**SIERRA HIGHLANDS COMMUNITY ASSOCIATION**

**(FOR ARC USE ONLY)**

APPROVED BY ARC

APPROVED SUBJECT TO CONDITIONS OUTLINED BELOW

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DENIAL FOR REASON LISTED BELOW

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Association Architectural Committee Member \_\_\_\_\_ Date \_\_\_\_\_

Association Architectural Committee Member \_\_\_\_\_ Date \_\_\_\_\_

(To be completed by homeowner upon completion of project and submitted to the ARC.)

NOTICE OF COMPLETION

Notice is hereby given that the undersigned is the Owner of the property located at:

Address: \_\_\_\_\_ LOT # \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

The work of Improvement on the described property was COMPLETED on:

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in accordance with the Architectural Committee's written approval through the above owners plans and submitted package.

***Please submit photographs of the completed project, with the exception of installation of solar panels, as part of the notice of completion.***

OWNER'S SIGNATURE

\_\_\_\_\_ Date: \_\_\_\_\_